International Journal of China Studies

Notes for Contributors

Submission Notes

1. Manuscripts submitted for publication in the International Journal of China Studies should focus on contemporary China in issues pertaining to the fields of political, social and economic development, trade and commerce, foreign relations, regional security and other domains of the social sciences in the context of, more specifically, today’s Mainland China, Taiwan, Hong Kong or Macau.

2. A manuscript submitted should be an original, unpublished work not under consideration for publication elsewhere.

3. All manuscripts under consideration for publication will be refereed via a double blind reviewing process.

4. The contents of a published article in the International Journal of China Studies reflect the view of the author or authors and not that of the editors of the journal or the publisher.

5. The editors of the journal do not accept responsibility for damage or loss of manuscripts submitted.

6. Manuscripts submitted should be written in English with Microsoft Word in Times New Roman font, size 12 and with 1.5 line spacing, and should not exceed forty pages (or in the case of a book review, not exceeding three pages) inclusive of tables, charts and diagrams, notes, list of references, and appendices. A short note on the author, including name, academic title and highest qualification (e.g., professor, senior lecturer, PhD, MSc, etc.), institutional affiliation, full postal address and institutional e-mail address, and telephone and facsimile numbers should be included. In the multi-author case, the corresponding author should be identified. An abstract of 100 to 250 words and a list of three to five keywords should also be given.

7. Copyrights of accepted manuscripts will be transferred to the International Journal of China Studies.

8. Authors must obtain permission to reproduce all materials of which the copyright is owned by others, including tables, charts and diagrams, notes, list of references, and appendices. Where the quote is a complete sentence, the full point falls inside the closing quotation mark.

9. Long quotations, if unavoidable, should be indented, using no quotation marks. The author should take note of the copyright implications of long quotations.

10. Use British “open” style for abbreviations, with no full stops in the following: Dr, PhD, Ltd, Mr, Mrs, US, EU, m, km, kg, ft, eds, vols, nos, but retain full points in ed., vol., no., p., pp., i.e., viz., e.g., etc., ff., et al., ibid., op. cit.

11. Use full capitals only for abbreviated names: UN, EU, USA. Only capitalize the first word and important words (verbs, nouns, pronouns, adjectives and adverbs, but not definite and indefinite articles, prepositions and conjunctions) in headings and book titles. Use “State” (except in quotations if the original is not so capitalized) to refer to the central body politic of a civil government and “state” to refer to other senses of the term, including a country or a political territory forming part of a country (except when the term begins a sentence).

12. A non-English term or word should be italicized but the s-ending (if added) in its anglicized plural form should not be italicized, but note that names of institutions, organizations and movements, local or foreign, and names of currencies, local or foreign, should not be italicized. Quotations from books or direct speech in a non-English language and set in quotation marks (followed by an English translation in square brackets) should not be italicized. Quotations translated by the author of the manuscript into English should be so indicated.

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Stylesheet

1. Check carefully grammar and spelling before submitting the article.
2. Use British English, but alternate –ize spelling is permissible. Also note that a billion = 1,000,000,000 and a trillion = 1,000,000,000,000.
3. Make headings and subheadings identifiable, and try to avoid sub-subheadings.

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