



**INSTITUT PENGAJIAN SISWAZAH
UNIVERSITI MALAYA
INSTITUTE OF GRADUATE STUDIES
UNIVERSITY OF MALAYA**

BORANG RAYUAN UNTUK PELANJUTAN TEMPOH MAKSIMUM PENCALONAN
(Sila rujuk Garispanduan Rayuan pada muka sebelah)
APPEAL TO EXTENT MAXIMUM PERIOD OF CANDIDATURE
(Please refer to the guidelines overleaf)

Kepada: Seksyen Kemasukan
To: Institut Pengajian Siswazah
Universiti Malaya
Admission Section
Institute of Graduate Studies
University of Malaya

BAHAGIAN A – Diisi oleh Calon
PART A – To be completed by the Candidate

Nama Calon: _____
Name: _____
Program: _____
Programme: _____

No. Matrik: _____
Matric No: _____
Fakulti/Akademi/ _____
Pusat/Institusi: _____
Faculty/Academy/
Institute: _____

Pemulaan
Pencalonan: Semester: _____ Sesi : _____ Tamat
Commencement Semester: _____ Session: _____ Pencalonan Semester : _____ Sesi : _____
of Candidature: End of Semester: _____ Session: _____
Candidature: _____

Justifikasi Permohonan: _____
(Sila kemukakan bukti _____
seperti sijil perubatan _____
dsb.): _____
Justification (Please _____
enclose a copy of related _____
documents as proof e.g. – _____
Medical Certificates etc.): _____

Tandatangan Calon: _____ Tarikh: _____
Signature: _____ Date: _____

BAHAGIAN B – Diisi oleh: Penyelia (bagi calon secara Penyelidikan) /
Timbalan Dekan/Pengarah (Ijazah Tinggi) (bagi calon secara Kursus)
PART B – To be completed by:
Supervisor (for candidates by research) /
Deputy Dean/Director (Higher Degree) (for candidates by Coursework)

Tamat Pencalonan Semester : _____ Sesi : _____
Maksimum: Semester: _____ Session: _____
End of Candidature: _____

PERAKUAN: Disokong/Tidak Disokong* untuk diaktifkan pencalonan .
RECOMMENDATION: I support/ do not support* the candidature be reactivated.

Ulasan Lain (jika ada) : _____
Comments (if any): _____

Tandatangan : _____ Tarikh : _____
Signature: _____ Date: _____

Nama: _____ Cop Rasmi: _____
Name: _____ Official Stamp: _____

BAHAGIAN C – Diisi oleh Dekan / Pengarah
PART C – To be completed by the Dean/Director

Saya **MEMPERAKUKAN/TIDAK MEMPERAKUKAN*** supaya calon diaktifkan pencalonan.

I hereby RECOMMEND/DO NOT RECOMMEND the candidature be reactivated.*

Ulasan Lain (jika ada) : _____
Comments (if any):

Tandatangan : _____
Signature:

Tarikh : _____
Date:

Nama: _____
Name:

Cop Rasmi:
Official Stamp:

BAHAGIAN D – Untuk Kegunaan Pejabat
PART D - For Office Use

Sila tandakan (✓) pada ruang berkenaan
Please tick (✓) to related box

Diluluskan
Approved

Tidak diluluskan
Not Approved

Ulasan Lain (jika ada) : _____
Comments (if any):

* Sila potong mana yang tidak berkenaan.
**Delete whichever is not applicable*

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**GARIS PANDUAN RAYUAN UNTUK
PELANJUTAN TEMPOH MAKSIMUM PENCALONAN
GUIDELINES TO EXTEND MAXIMUM
PERIOD OF CANDIDATURE**

1. Rayuan untuk pelanjutan tempoh maksimum pencalonan perlu dibuat pada maksimum pencalonan semester terakhir sebelum tamat tempoh pencalonan maksimum.
Appeal to extend the maximum period of candidature need to be submitted the final semester before the end of the candidature period.
2. Rayuan perlu dibuat dengan menggunakan Borang Rayuan Untuk Perlanjutan Tempoh Maksimum Pencalonan yang boleh diperolehi dari Fakulti/Akademi/Pusat/Institut atau laman web IPS (<http://www.ips.um.edu.my>)
Appeals need to be made on the Appeal Form To Extend The Maximum Period of Candidature obtainable from the Faculty/Academy/Centre/Institute or website IPS (<http://www.ips.um.edu.my>).
3. Calon perlu mengemukakan permohonan lengkap melalui Penyelia (bagi calon secara penyelidikan) atau Timbalan Dekan/Pengarah (Ijazah Tinggi) (bagi calon secara kursus) dan Dekan/Pengarah untuk kelulusan Seksyen Kemasukan, Institut Pengajian Siswazah.
The candidate is required to submit the complete application through the Supervisor (for those following research programmes) or the support of the Deputy Dean/Director (Higher Degree) (for those following coursework programmes) and the Dean/Director for approval of the Admission Section, Institute of Graduate Studies.
4. Kelulusan pelanjutan boleh diberikan sebanyak dua (2) kali sahaja satu (1) semester untuk satu (1) kali permohonan)
Approval for extension of one (1) semester can be given to the candidate not more than two (2) times.
5. Sebarang rayuan untuk melanjutkan tempoh selepas pelanjutan dua (2) semester diberi, tidak akan dipertimbangkan.
Any further appeal after an extension of two (2) semesters has been given, will not be considered.
6. Calon yang rayuannya diluluskan perlu menguruskan pendaftaran dalam tempoh sebulan dari tarikh surat kelulusan.
Candidates whose appeal is approved are required to re-register within one (1) months from the approval date.

