

	DEPARTMENT OF ESTATE MANAGEMENT FACULTY OF BUILT ENVIRONMENT University of Malaya, 50603 Kuala Lumpur Tel. No.: 03-7967 5320 Fax No.: 03-7967 5713 CORPORATE TRAINING PROGRAMME EVALUATION FORM

Note: This form should be treated as confidential.

SECTION A : STUDENT INFORMATION

Name:	
Course code & Title : BVEV 4282 (CORPORATE TRAINING PROGRAMME)	
Session : 2015/2016	Matrix No.: BEE

SECTION B : ORGANISATION/FIRM

Name :	
Address :	
Tel /Fax No:	
Name of Supervisor:	
Date & Time of visit:	
Program Duration :	20 Weeks From : 15 February 2016 To : 1 July 2016

SECTION C: INDUSTRIAL SUPERVISOR EVALUATION (To be completed by Industry Supervisor):

Please circle/tick (/) where applicable.

FACTORS	KI*	Very Poor (1)	Poor (2)	Satisfactory (3)	Good (4)	Excellent (5)
COMMUNICATION SKILLS						
1. The ability to present ideas clearly, effectively, and confidently in both oral and written forms	CS1	Unable to	Barely able to	Fairly able to	Sufficiently able to	Clearly able to
2. The ability to practice active listening skills and provide feedback	CS2	Unable to	Barely able to	Fairly able to	Sufficiently able to	Clearly able to
3. The ability to present clearly with confidence and appropriate to the level of the listener	CS3	Unable to	Barely able to	Fairly able to	Sufficiently able to	Clearly able to
4. The ability communicate with others from different cultures	CS6	Unable to	Barely able to	Fairly able to	Sufficiently able to	Clearly able to
5. The ability to develop interpersonal communication skills	CS7	Unable to	Barely able to	Fairly able to	Sufficiently able to	Clearly able to
CRITICAL THINKING AND PROBLEM SOLVING SKILLS						
6. The ability to identify and analyse problems in complex and vague situations, as well as to make justified evaluations	CT1	Unable to	Barely able to	Fairly able to	Sufficiently able to	Clearly able to
7. The ability to develop and improve thinking skills such as to explain, analyse and evaluate discussions	CT2	Unable to	Barely able to	Fairly able to	Sufficiently able to	Clearly able to
8. The ability to find ideas and alternative solutions	CT3	Unable to	Barely able to	Fairly able to	Sufficiently able to	Clearly able to
9. The ability to think out of the box	CT4	Unable to	Barely able to	Fairly able to	Sufficiently able to	Clearly able to
10. The ability to make decisions based on concrete evidence	CT5	Unable to	Barely able to	Fairly able to	Sufficiently able to	Clearly able to
11. The ability to understand and to fit in with the culture of the community and new work environment	CT6	Unable to	Barely able to	Fairly able to	Sufficiently able to	Clearly able to
12. The ability to persevere as well as to fully concentrate on a given task	CT7	Unable to	Barely able to	Fairly able to	Sufficiently able to	Clearly able to

TEAM WORK SKILLS						
13. The ability to build good relations, interact with others and work effectively with them to achieve the same objectives	TS1	Unable to	Barely able to	Fairly able to	Sufficiently able to	Clearly able to
14. The ability to understand and interchange roles between that of a team leader and a team member	TS2	Unable to	Barely able to	Fairly able to	Sufficiently able to	Clearly able to
LIFE LONG LEARNING AND INFORMATION MANAGEMENT						
15. The ability to search and manage relevant Information from different sources	LL1	Unable to	Barely able to	Fairly able to	Sufficiently able to	Clearly able to
16. The ability to accept new ideas and the capability for autonomous learning	LL2	Unable to	Barely able to	Fairly able to	Sufficiently able to	Clearly able to
17. The ability to develop curious mind and the thirst for knowledge	LL3	Unable to	Barely able to	Fairly able to	Sufficiently able to	Clearly able to
PROFESSIONAL ETHICS AND MORAL						
18. Ability to recognize the effects on the economy, environment and socio culture in professional practice	EM 1	Unable to	Barely able to	Fairly able to	Sufficiently able to	Clearly able to
19. The ability to analyse and make decisions in solving problems related to ethics	EM 2	Unable to	Barely able to	Fairly able to	Sufficiently able to	Clearly able to
20. The ability to practice ethically, apart from being responsible towards the society	EM 3	Unable to	Barely able to	Fairly able to	Sufficiently able to	Clearly able to

*KI is for the Department and Faculty Reference only.

SECTION D : STUDENT'S INVOLMENT DURING THE PROGRAM (To be completed by Industry Supervisor).

(Briefly describe the task/ project that was given to the student undergoing the program. You may choose any area which is applicable to your firm/organisation)

Task given to the student	Remarks
Area 1: Valuation of landed properties in relation to capital and rental value	
Area 2: Rating/local taxation	
Area 3: Property management	
Area 4: Real estate agency	
Area 5: Compulsory land acquisition and compensation	
Area 6: National taxation	
Area 7: Property development and investment	
Area 8: Property consultation and research	

NOTE: students should be exposed to various tasks according to the above list during their attachment period.

